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Per our DCFS licensing, we request verification that every parent/ guardian has received the following from JCYS Lutz Family Center:

- 2014-2015 Parent Handbook
 - Late Pick Up Policy
 - Summary of Licensing Standards for Child Care Centers
- Use the following web link: <http://www.state.il.us/dcfs/docs/CFS105052.pdf>, or obtain a copy from the front desk at JCYS Lutz Family Center

Please sign the **VERIFICATION OF RECEIPT** (below) and return to JCYS Lutz Family Center prior to the first day of class. Thank you.

CFS 581
Rev. 12/1200

State of Illinois
Illinois Department of Children and Family Services
VERIFICATION OF RECEIPT

I/We, _____ (print name/s), parent / guardian of _____ (child's name), hereby certify that I/we have received a copy of a summary of licensing standards printed by the Illinois Department of Child Family Services (DCFS) as well as the JCYS Lutz Discipline and Late Pick Up Policies in the 2014-2015 Parent Handbook.

Signature of Parent/Guardian

Date